

**2021-2022**

*“Be Devoted to One Another in Love.”*

Romans 12:10

**St. Francis of Assisi  
Catholic Academy in Astoria  
21-18 46th Street  
Astoria, NY 11105  
(718) 726-9405**

**SFACA Family Forms**

**Please read, date, sign, and return to  
your child’s teacher each of the three  
forms on this insert.**



**2022– 2023**

[www.sfaacademy.org](http://www.sfaacademy.org)

21-18 46th Street Astoria, NY 11105



TEL: 718-726-9405

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**Parental Responsibility**

September 1, 2022– August 31, 2023

1. Read the Parent/Student Handbook, talk about the expectations, the procedures, and the requirements that are stated as guidelines for a successful year.
2. Make tuition payments promptly
3. Encourage appropriate respect toward teachers, adults, and fellow students.
4. Adhere to the Attendance Policy
5. a) Affirm the Code of Behavior and accept the Discipline Policy.  
b) Agree to and sign the Acceptable Use Policy  
c) Complete photograph/film/videotape Consent Form

Failure to comply with these requirements may result in dismissal from the academy.

We the parent(s) of \_\_\_\_\_, agree to be governed by this Academy Handbook for the year 2022-2023. We recognize the right and responsibility of the Academy to make rules and to enforce them.

Student's Signature \_\_\_\_\_  
Date \_\_\_\_\_

Father's Signature \_\_\_\_\_  
Date \_\_\_\_\_

Mother's Signature \_\_\_\_\_  
Date \_\_\_\_\_

***Please sign the Trifold Page and return it to the classroom teacher.***

**Internet Acceptable Use Policy**

September 1, 2022– August 31, 2023

SFACA educates minor students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and in regard to cyber-bullying and appropriate digital citizenship. SFACA provides Internet access for educational purposes to those who agree to act in a responsible and considerate manner. A signed parental request for this privilege is required prior to authorization for each student.

It is expected that individual users of the school network will act with honesty and be respectful of the rights of others. Users are reminded that it is inappropriate to give personal information, to use foul language, to harm others in any way, to participate in chat rooms without specific permission, or to bypass any security measures installed in the system. Parents are responsible for discussing and reinforcing the guidelines for the safe use of the Internet with their child.

Inclusion of the academy name or personnel names, whether positive or negative, on personal social utility websites (e.g. Facebook, Instagram, Twitter, Snapchat, etc.) is not permitted. Irresponsible or non-educational use of the SFACA network is a violation that will result in the loss of access to the Internet. Additional disciplinary measures may be necessary due to the nature of the violation.

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

I agree to use SFACA Internet access for educational purposes and will act in a responsible and appropriate manner as a good digital citizen.

**Student's Signature:** \_\_\_\_\_

Parent's Name: \_\_\_\_\_

I agree to be responsible for discussing and reinforcing the guidelines for safe use of the Internet with my child encouraging honesty and respect for others. I request that SFACA Internet privileges be authorized for my child.

**Parent's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Consent to Photograph and Publish 2022-2023**

*Please (Sign Trifold Page and return to teacher)*

I hereby: \_\_\_ consent \_\_\_ do NOT consent

This document gives **St. Francis of Assisi Catholic Academy** along with the **Diocese of Brooklyn** and its communications arm, **DeSales Media Group**, permission to reproduce photographs and videos taken of students associated with the promotion of Catholic Education within the Diocese of Brooklyn.

Permission is also granted to:

Name of Student: \_\_\_\_\_ Gr. \_\_\_\_

Parent/Guardian: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact e-mail: \_\_\_\_\_

The academy may photograph or videotape the student listed above whilst they are partaking in scholastic and academy related activities, e.g. classrooms, clubs, field trips, competitions, and school/parish events.

I authorize the academy to use photographs or videos of the student listed above for: Parish/Academy websites/social media pages/marketing materials (brochures, flyers, billboards, newspaper ads, etc.), as well as, television, digital, and print advertisements/Futures in Ed. Promotion/promotion of Catholic Education in Diocese of Brooklyn.

I understand that by giving this authorization, SFACA along with the Diocese of Brooklyn and DeSales Media Group can use the student's photographs or videos for the purposes listed above.

Signature of \_\_\_\_\_

Parent/Guardian; \_\_\_\_\_

Date: \_\_\_\_\_

