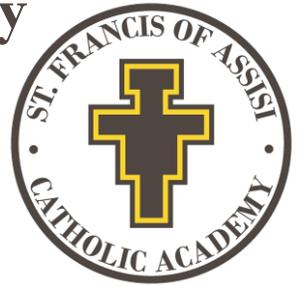


St. Francis of Assisi Catholic Academy

21-18 46th Street • Astoria, NY 11105-1301
 Telephone: 718.726.9405 • Fax: 718.721.2577
 email: info@sfaacademy.org • www.sfaacademy.org



August, 2019

Dear St. Francis of Assisi Catholic Academy Family,

This is a very exciting time for us as we open the doors to our third year as an academy and welcome our students on September 4, 2019 to a wonderful year of learning that has been especially planned for them.

In order to make our academy opening as smooth as possible, we would like to provide you with some information that will help you get your child ready for the big day.

PARENT ORIENTATION & MEET THE TEACHER MEETING

Grades Pre-School, K through Grade 8	Wednesday, September 4th at 6:30pm	In Monsignor Campbell Hall (MCH - church basement)
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All parents will meet with SFACA's Board of Directors and me regarding important information, goals, and expectations about the 2019-2020 academy year. After this brief meeting you will be directed to your child's classroom to meet with his/her teacher.

ALL PRE-K FOR ALL STUDENTS: will begin on **WEDNESDAY, September 4th**. All Families will receive a letter from their child's assigned teacher. This letter will include a session time for you to report with your child on **Wednesday, September 4th**. On Thursday and Friday students will attend class from 8:00 a.m. and be dismissed at 11:00 a.m. Pre-K will enter and be dismissed from the front door on 46th Street.

PRE-SCHOOL STUDENTS: Each Pre-School student will be assigned a day and time to report for a 10 minute session with their teacher and a parent/guardian on one day, either **Thursday, September 5th** or **Friday, September 6th**. These appointments will be arranged during the Parent Orientation Meeting on **Wednesday evening**. All Pre-School students will begin regular sessions on Monday, September 9th at 8:15 a.m.

KINDERGARTEN THROUGH 8th GRADE OPENING SCHOOL SCHEDULE FOR SEPTEMBER 4TH, 5TH & 6TH

DATE	GRADES	ARRIVAL	DISMISSAL
WEDNESDAY, SEPTEMBER 4TH	K	8:15 A.M.	12:00 P.M.
	1-2	8:00 A.M.	12:15 P.M.
	3-8	8:00 A.M.	12:30 P.M.
THURSDAY, SEPTEMBER 5TH & FRIDAY, SEPTEMBER 6TH	K, 1, & 2	8:00 A.M.	2:50 P.M.
	3 THROUGH 8	8:00 A.M.	3:00 P.M.

All students should arrive in the schoolyard 5 minutes before set schedule. Students in Grades K through 8th should be dressed in full school uniform. Each teacher will be outside to greet and direct them to their designated class line. We ask all parents to remain outside the schoolyard.

If for any reason your child/children will not be attending St. Francis of Assisi Catholic Academy in September or they will not begin on their assigned day, please call the school office during the week of August 26th.

REGULAR FULL SCHOOL DAY SCHEDULES FOR ALL GRADES:

<u>GRADE</u>	<u>ARRIVAL</u>	<u>DISMISSAL</u>
PRE-SCHOOL 3 & 5 FULL DAYS	8:15 A.M.	2:20 P.M.
PRE-SCHOOL 3 & 5 HALF DAYS	8:15 A.M.	11:30 A.M.
PRE-K FOR ALL	8:00 A.M.	2:20 P.M.
KINDERGARTEN, 1, & 2	8:00 A.M.	2:50 P.M.
3 THROUGH 8	8:00 A.M.	3:00 P.M.

SCHOOL OFFICE: The school office will be open on Tuesday and Wednesday, August 27th and 28th. Please call if you have any questions or to make an appointment for registration of new students.

TUITION STATEMENTS: *Each family's* first tuition statement is enclosed. Payments are due by the 15th of each month for a period of 10 months beginning August 15th and ending in May. Statements include the \$225.00 Family Technology Fee, the \$100 Activity Fee for Pre-School, and the \$400 8th Grade Graduation Fee. Also enclosed is a raffle book for our Annual Fall Festival. Every family is **required** to purchase/sell one raffle book (\$100.00). All payments must be made by check, money order or credit card and should be brought or mailed to the Rectory. Credit Card Tuition Payment Forms can be downloaded from our website in the FORMS section and returned with your Tuition Statement or scanned and emailed to tuition@sfaacademy.org. Cash will not be accepted. Family name, child's name, and grade should be noted on all checks.

EARLY DROP-OFF AND AFTER SCHOOL PROGRAMS: All programs will begin on Monday, September 9th. Early Drop-Off begins at 7:30 a.m. Students should enter through the front door. Staff will not be available before 7:30 a.m. The cost is \$2.00 per day. The After School Program is in session from 2:30-6 p.m., Monday through Friday unless otherwise noted. The program can be used as necessary. After School Program and Early Drop-Off Applications are available from the school office.

UNIFORMS AND SHOES: Flynn & O'Hara is our contracted uniform company located in the Atlas Park Mall, 8000 Cooper Ave., Glendale, (718) 326-2704. Please do not purchase uniforms from any other outlet. DaBar Shoes Too, 70-05 Grand Avenue, Maspeth, 718 779-154, is our official shoe store. Pre-School and Pre-K have the option to purchase school T- shirts, shorts and sweatpants with or without the school name.

ACADEMY THEME FOR 2019-20: *Proverbs 16:3 "Commit to the Lord whatever you do, and He will establish your plans."*

SFACA'S MISSION STATEMENT: In the spirit of our patron saint, the mission of St. Francis of Assisi Catholic Academy is to form, inform, and transform ourselves through Christ to be active members of our Catholic community and dedicated scholars who serve all of society.

PARENT/STUDENT HANDBOOK: Families will receive a handbook at the Parent Orientation Meeting. Please read this handbook with your child/children, sign the tri-fold insert as an agreement to follow all school procedures and policies, and return the tri-fold insert to each child's homeroom teacher.

Continue to check our website: www.sfaacademy.org for updates and information.

We look forward to September and the many opportunities we will have to support one another. God bless you and your families as you continue to celebrate summer.



Ms. Anne Stefano, Principal