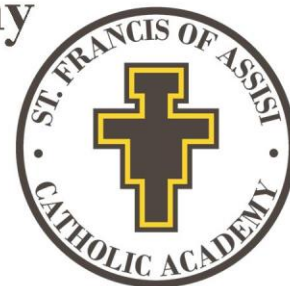


St. Francis of Assisi Catholic Academy

21-18 46th Street • Astoria, NY 11105-1301
Telephone: 718.726.9405 • Fax: 718.721.2577
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School Year 2019-2020

Dear Parents:

Thank you for your interest in our After School Program. Please be advised that this program will be offered **Monday through Friday** each week. To confirm your commitment to be part of this program, please fill out the attached registration form for the 2019-2020 school year. An annual non-refundable registration and supply fee of \$50 for one child and \$75 per family is required.

We remind you:

The weekly cost for full-time (five days) is:

1 child \$125.00
Each additional child \$100

Noon Day Dismissal Rate:

From noon to 6:00 p.m. hourly rates apply
up to 4 hours \$40; up to 6 hours - \$50
Full time users add \$20 to weekly rate

The per day cost for part-time is:

1 child \$ 30.00
Each additional child 50% of hourly rate

The hourly cost for part-time is:

\$10 for up to one hour
\$20 for up to two hours
\$30 for up to three hours

1. On the first Friday of every month when we have a noon dismissal, the After School Program **will be** session. You will be notified when the program is not in session.
2. On short weeks, weekly charge will be \$100 for four days, \$75 for three and so on.
3. Payment must be made upon receipt of invoice and may be made by cash, check, money order. No credit card payments will be accepted. Families with balance after thirty days will receive a call home requesting payment. If payment or arrangements to pay are not made, you will not be permitted to use the program until the bill is paid or alternate arrangements are made with the After School Director or Principal.
4. Please provide a snack and drink from home. Send it in a paper or lunch bag for your child.
5. If you want your child to change clothes, comfortable clothing is recommended i.e. sweats, sneakers, etc. Clothes **MUST BE LABELED** and carried in a gym bag. Plastic bags are not acceptable.
6. Students must be picked up by 6:00 p.m. at the rear Door A of the school across from the church. Lateness results in a \$10.00 late fee charge for every 10 minutes past 6:00 p.m.
7. You will be billed based on your use of the program for the week in question.

Very truly yours,

Mrs. Donna McLaughlin
After School Director

AS/dm