

August, 2024

In the spirit of our patron saint, the mission of St. Francis of Assisi Catholic Academy is to form, inform and transform ourselves through Christ to be active members of our Catholic community and dedicated scholars who serve all of society.

“For with God, nothing shall be impossible” Luke 1:37

Dear St. Francis of Assisi Catholic Academy Family,

This is a very exciting time for us as we open the doors to our Eighth year as an academy and welcome our students back on September 4, 2024. We have a wonderful year of learning that has been planned especially for them.

PARENT ORIENTATION & MEET THE TEACHER MEETINGS

Grade K, 1, 2, 3	Wednesday, September 11 th at 6:00 pm	Meet your teachers in their designated classrooms
Grades K through 8	Wednesday, September 11 th at 6:45 pm	In Monsignor Campbell Hall (MCH-church basement)
Grade 4, 5, 6, 7, 8	Wednesday September 11 th at 7:15 pm	Meet your teachers in their designated classrooms

All parents will meet with me regarding important information, goals and expectations about the 2024-2025 school year. Please follow the schedule for when you will be meeting with your classroom teacher. I hope this allows families to have more flexibility in meeting with teachers. Before or after this brief meeting, you will be directed to your child’s classroom to meet with his/her teacher.

All 3K and PreK For All (4K) Students: On Wednesday, September 4th, students will meet their teacher with a parent/guardian for approximately 60 minutes. There will be an a.m. and p.m. session. Families will receive an email from their child’s teacher with their assigned time.

Thursday and Friday, September 5th and 6th both 3K and PreK students will be dismissed at 1:00pm.

PreK- 8:00am-1:00pm Arrival and dismissal is through the main entrance.

3K - 8:20am-1:00pm Arrival and dismissal through Door C (in the rear of the school).

KINDERGARTEN THROUGH 8TH GRADE OPENING SCHOOL SCHEDULE FOR SEPTEMBER 4TH, 5TH, and 6TH

Date	Grades	Arrival	Dismissal
Wednesday, September 4 th	K	8:15 am	12:00 pm
	1-2	8:15 am	12:15 pm
	3-8	8:00 am	12:30 pm
Thursday, September 5 th & Friday September 6 th	K, 1 & 2	8:00 am	2:50 pm
	3-8	8:00 am	3:00 pm

All students should arrive in the schoolyard 5 minutes before set schedule for day 1 ONLY. Students in Grades K through 8 should be dressed in full school uniform. Each teacher will be outside to greet and direct them to their designated class line. We ask all parents to remain outside the schoolyard.

If for any reason your child/children will not be attending St. Francis of Assisi Catholic Academy in September or they will not begin on their assigned day, please call the school office during the week of August 26th.

Regular Full Day School Schedules for All Grades

Grade	Arrival	Dismissal
3K	8:10 am	2:30 pm
Pre-K	8:00 am	2:20 pm
K, 1 & 2	8:00 am	2:50 pm
3-8	8:00 am	3:00 pm

School office: The school office will be open on Tuesday and Wednesday, August 27th and 28th. Please call if you have any questions or to make an appointment for registration of new students.

Tuition Statements: FACTS Management System will once again manage our tuition invoicing and online payments. Payment plan invitations have been sent via email. Payments are due no later than the 15th of the month for a period of **10 months beginning July and ending in April**. The raffle book for our Mandatory Fall Fundraiser will be sent home upon your return to school. Every family is **required** to purchase/sell one raffle book (\$100.00). All payments can be made via FACTS, or via check or money order through school. Raffle entry stubs should be returned through school as well. Please make sure your Family name, child's name, and grade are noted on all checks and raffle entries.

Early Drop-Off and Extended Day Programs: All programs will begin on Monday, September 9th. Early Drop-off begins at 7:15 am. Students should enter through the front door. Staff will not be available before 7:15 am. The cost is \$4.00 per day. The extended day (After school) Program is in session from 2:30-6:00 pm, Monday-Friday unless otherwise noted. The program can be used as necessary. Extended Day Program and Early Drop-off Applications are available in the school office.

Uniforms and shoes: Flynn & O'Hara (flynnohara.com) is our contracted uniform company located in the Atlas Park Mall, 8000 Cooper Avenue, Glendale, (718) 326-2704. Please do not purchase uniforms from any other outlet. The students are required to wear black school uniform shoes and black or white gym sneakers. The shoes should be purchased at DaBar Shoes Too (dabartooshoes.com), 70-05 Grand Avenue, Maspeth, (718) 779-1544, our official shoe store. 3K and Pre-K have the option to purchase school t-shirts, shorts and sweatpants with or without the school name. Please label all items before sending them into school.

Parent/Student Handbook: Families will receive a link to the handbook at the Parent Orientation meeting. Please read this handbook with your child/children, sign the tri-fold insert as an agreement to follow all school procedures and policies, and return the tri-fold insert to each child's homeroom teacher.

We look forward to September and the many opportunities we will have to support one another. God bless you and your families as you continue to celebrate summer.

Ms. Elizabeth Reilly, Principal