St. Francis of Assisi Catholic Academy

State of the Academy Meeting
November 2023

Opening Prayer

Welcome and Opening Remarks

St. Francis of Assisi Catholic Academy Mission Statement

In the spirit of our Patron Saint, the mission of St Francis of Assisi Catholic Academy is to form, inform and transform ourselves through Christ to be active members of our catholic community and dedicated scholars who serve all society.

Agenda

Academy Governance

Academic & Enrollment Update

Curriculum and Academic Programs

Finance Update

Security and Facilities

Home Academy Association

Closing remarks

Reception

Academy Governance

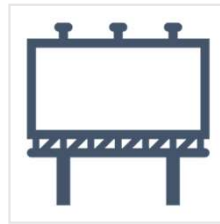|				
Msgr. Ralph J. Maresca Board Chair	Mr. John Ketcham Board Treasurer	Miss Deanna Danke Board Secretary	Mrs. Eileen Diaz Board Member	Mrs. Jane Esposito Board Member
Mr. John Barry Board Member	Mrs. Lori Nassis Board Member	Ms. Julie Stefandl Board Member	Mr. Walter Zilinski Board Member	Mr. Chris DiMare Parent Board Member

Board Committees

Finance

Development & Marketing

Facilities & Security

Academy Governance

Ms. Elizabeth Reilly Principal	Mrs. Nancy Annunziata 3K-PKFA Director & Administrative Assistant	Mrs. Maria Kyriakopoulos 3K-PKFA Secretary	Mrs. Patricia Cavera Secretary
Mrs. Nancy Zotto Tuition Secretary & After School Director	Mrs. Nancy Minieri Lunch Supervisors	Mrs. Caron Cremin Lunch Supervisors	

Home Academy Association

Mrs. Maura Hili President	Mr. Dan Higgins Vice President	Mrs. Gina Koumarnetos Treasurer	Dr. Lauren Serpagli Secretary	Mrs. Bridget Hussain and Mrs. Christine Vella Class Rep Officers
Mrs. Ruby Chronas Board Member	Mrs. Mina Duran Board Member	Mrs. Nicole Geiger Board Member	Mrs. Chantel Longuinho Board Member	Mrs. Olivia Cardone Board Member
Mrs. Elizabeth Rafferty Board Member	Mrs. Andrea Mardach Board Member	Mr. Che Diaz Board Member	Mrs. Mariana Gennaris Board Member	Mrs. Melanie Soberol Board Member

Principals Report
Enrollment Update

Grade	Current enrollment	Total Seats	Open Seats
Prek-3	30	30	0
Prek-4	52	53	1
K	30	40	10
1st	36	45	9
2nd	18	24	6
3rd	28	28	0
4th	30	30	0
5th	19	25	6
6th	29	29	0
7th	24	24	0
8th	24	24	0

Enrollment is at 314 students, up 9% over last year, 2nd fastest growing school in the diocese.

Principals Report
Academic Update

Current State:

– We are in a great position as far as enrollment is concerned. We are up 9% over last year, and projecting to increase.

– Next Generation coaches are in the school. They are meeting with teachers, making pacing calendars, doing observations, and rearranging things to be more "teachable." There is ongoing communication between coaches, teachers and myself to push ourselves academically.

– Partnered with CYO to bring in Jiujitsu (big response). Also partnering to bring Lacrosse into the Physical Education classes.

– Received a grant from the Diocese to open a Robotics program. I am still working on the details of finding a person and figuring out how this will best work into our school.

– Working to get our lunch program going. This is taking longer than expected because vendors were harder to find than we initially thought, but it looks like we are close to launching.

Principals Report
Curriculum and Academic Programs

– Switch from Go Math to Go Math 2 to keep up with the switch to Next Gen standards.

– Streamlined all science and Social Studies textbooks to Saavas for continuity.

– Standardized all test scores – we were on par with the city, but we are hoping to do better this year.

– Last year as PBT, using this year to transition to CBT.

– Incorporating more tech into classrooms in preparation for the transition to CBT.

– Getting more students into Title 1.

Finance Update

– The Academy's financial status: Stable, but with little cushion

– No debt, but small endowment (reserves)

– Tuition increases simply cover operating expenses

– Try extremely hard to minimize increases

– Need to be financially sustainable long-term

– Unexpected expenses have come from dwindling reserves

Finance Update
Fees, Explained

- New Registration: $275 one child/$125 each additional child

- Re-Registration: $200 one child/$125 each additional child

- Family Technology Fee: $300

- School Family Fee: $200 (meant to reduce burden on multi-child families)

- Lunch Program Fee: $225 one child/$275 two children/$350 three children

- Fundraising Fee* $225 ($100 Fall Raffle per family/$60 Annual Candy

Sale per student/$65 Annual Walkathon per student)

- TOTAL: $925 for re-registrants, excluding fundraising

Finance Update
Available Discounts/Bonuses

–   One-pay tuition: $300 discount

–   Two-pay tuition: $150 discount

–   Referral bonus: $250 per new family referred (as tuition credit, provided that new student attends through year)

Finance Update
Financials, Revenue

Tuition and fees			1,249,601
After-school program			61,043
Fundraising (net)			69,753
Contributions			16,423
NYS Mandated Services			87,746
St Elizabeth Ann Seton Trust			88,570
Other Income			85,311
Investment Income			22,276
UPK Reimbursement			97,309
Total Income			1,778,032

Finance Update
Financials, Expenses

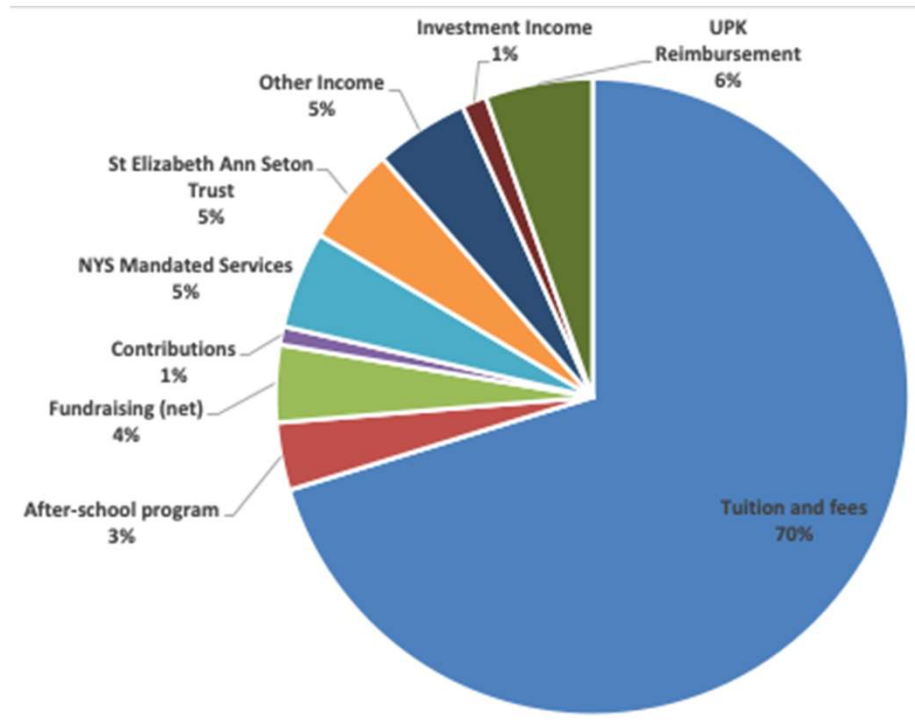|			
Salaries			958,104
Employee Benefits			326,481
Instructional Expenses			50,506
Administration Expenses			79,792
Operation & Maintenance			152,922
Insurance			76,993
Assessment			53,835
Other Expenses			145,745
Capital expenditures			69,354
Total Expenses			1,913,732

Finance Update
Capital Expenditures

- $18,200 Emergency Lights Installation

- $10,150 Repair Classroom Ceiling

- $7,561 Ubiquiti Network Switches & Installation

- $4,200 Upgrade Intercom System

- $24,636 Desks & Chairs

Finance Update

~$8,500 to Educate Each Student

Academy Security Update

The Academy completed two independent reviews of our current academy safety methods

- One by a Homeland Security Protective Security Advisor (PSA) and a second by an independent security advisory firm

- The outside permitter of the school, the interior and the front door (people coming and going) were observed for over a period of 3 hours

- The objective was to have an outside security service provide to us a baseline of our current safety methods and identify areas of improvement.

Academy Security Update
Security Assessment at First Entry (SAFE) Findings

The following positive and commendable operations-related and security practices were observed in place

Category	Commendable Action
Facility Information	Active shooter lockdown drills 4 times a year. Additionally, there is an intercom system, email and text notification system to get information out quickly
First Preventers – Responders	The academy is in Contact with the local NYPD Precinct and the assigned NCO
Information Sharing	All teachers and the principal in the school are assigned radios to quickly share information
Security Management	Command center created where staff can view security cameras and review previous incidents up to 30 days prior.
Perimeter Security	Several years ago, the academy replaced the front doors with two steel doors

Academy Security Update
Improvement Opportunities

Security Assessment at First Entry (SAFE) Opportunities to Improve

The main entrance of the Academy on 46th street is a heavily trafficked area with a large vestibule.

– Currently there are two double exterior doors followed by a second set of double interior doors; both secured by a buzzer release.

– With this setup, a visitor is allowed into the school lobby before the front desk attendant can make visual contact and determine their intent.

– The visitor or intruder has an unobstructed path to the interior hallways with direct access to the classrooms
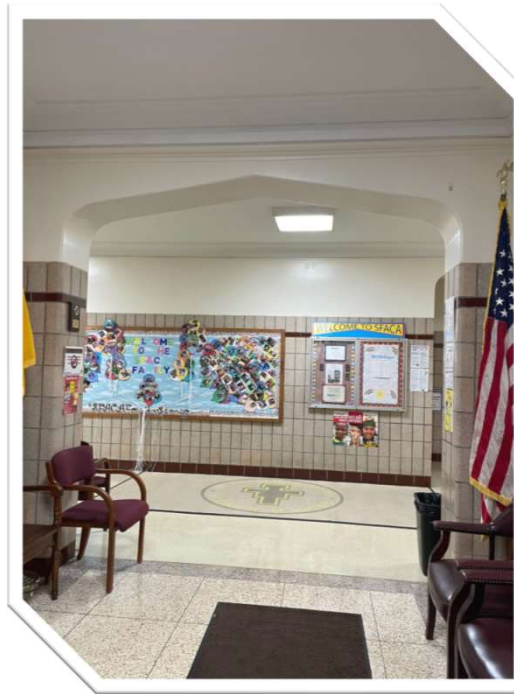
Academy Security Update
Door Hardening

To secure the interior hallways the board approved the installation of two sets of aluminum doors

The first set will be installed at the top of the stairs in the vestibule archway of the top landing.

Academy Security Update
Door Hardening

The second set of doors will be behind the first set of exterior doors **replacing** the wooden doors.

Academy Security Update
Controlling Academy Access

Reconfigure the main entrance design to secure the interior hallway

- Install two sets of new double doors, camera display, buzzer release and intercom

- Maintain visible signage on all academy doors directing visitors to the main entrance door.

- Funnel all visitors through the lobby desk, once signed in they will be approved for access and escorted into the school.

- Implement a visitor sign-in, sign-out, and chaperon procedure.

Academy Security Update
Secondary Classroom Door Locks

To secure the classrooms during a lock down event the board approved installing an additional lock on the classroom doors

- The current locks are not sufficient and often do not work properly
- The additional lock will be operable from both inside and outside the classroom; FDNY approved
- Enabling teachers to quickly secure the classroom during a lock down event

Academy Security Update
How will we fund the improvements

The academy will be **reimbursed** through the Nonpublic School Safety Equipment (NPSE) Grant

The procurement and installation of the 2 double doors and additional locks is estimated to cost $44,600

- USMC Locksmith is the awarded vendor

- Installation will take place in phases starting January 2024, barring no unforeseen circumstances.

- All work will happen after academy hours.

Home Academy Association

Our fundraisers can be broken down into 2 categories:

- – Reoccurring sales
- – Events

Goals of our fundraisers:

- – Experience
- – Cost-effective
- – Community Building
- – Revenue

Home Academy Association

Our Current Fundraising Goal:
- $50,000 for the year
- On track and exceeding expectations

This year every event has generated more money than in years past

First year as HAA President
- Reevaluate current fundraisers
- Looking to the Future

Feedback form Q&A

We hope the presentations answered your questions.

However, some questions received are not related to the State of the Academy and will be answered by Ms. Reilly directly in an email.

We thank you for your understanding.

Closing Remarks

Reception

– Meet the board members and academy staff